



Franklin County
Department of Job & Family Services
1721 Northland Park Ave.
Columbus, Ohio 43229

J O B A N N O U N C E M E N T

POSITION TITLE: Deputy Director, Child Care (Non-Bargaining) **PCN:** 102300

DEPARTMENT/LOCATION: Northland Opportunity Center/Child Care Centralization **P. R.:** N19

REPORTS TO: Assistant Director

RESPONSIBILITIES: Responsible for the efficient organization, supervision and administration of child care eligibility, certification/licensing, change unit and fiscal services. Plan, direct, administer, and implement operational projects leveraging use of technology, customer relations and employee performance. Complete reports, answer questions, hold conferences, and address issues. Serve as the liaison within the agency and oversee the coordination with other social service organizations in the collaborative development of community based quality child care systems. Review, establish, and maintain programs and policies. Ensure that quality-monitoring systems are in place to meet Federal and State guidelines. Serve as an advisor to management on matters relating to child care policies. Initiate and oversee all projects and initiatives in the child care units.

MINIMUM QUALIFICATIONS: Bachelor's degree in business, social science or related field with five (5) years of progressively responsible management experience; or any equivalent combination of training and experience.

STARTING SALARY: \$29.19 per hour. 180 day probationary period.
Plus a Comprehensive Benefits Package

DATE POSTED: Wednesday, June 3, 2015

DEADLINE TO APPLY: Tuesday, June 9, 2015

If interested, please go to www.franklincountyohio.gov/Commissioners/hr and apply on-line.

-EOE-